

GENERAL RISK ASSESSMENT
(Internal Use Only)



Building:	External Golf Courses – Various	Unit:	N/A	Department:	N/A
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Title:	OU Golf Society	Date of Assessment:	03/07/2025	Risk Assessor:	Tony Coyne
Risk Assessment Reference:	N/A	People involved in making this assessment:	Tony Coyne, Liz Moody Jim Moffatt and Jill Moffatt		
Task/ Process:	Playing conditions and activities / Incident and Accident reporting processes / procedures / Covid 19 Safe Club Activities	People at Risk:	OUGS members		

Hazard: Give details of what could cause harm:		Control Measures already in place: Provide details of what you are already doing to reduce the risk of harm.
1.	Injuries from being hit by golf ball	Members to be aware of course etiquette and call any stray shots. Coaching provided annually for members to reduce likelihood of stray shots. Members to be encouraged to note and observe any local rules in play at venues. Injuries to be reported to host club as necessary. Severity: High Likelihood: Rare
2.	Injuries from hazards on golf course	Members to follow any safety notices and local rules as applied by host golf course. Any new hazards to be reported to host club. Any injuries to be reported to host club. Severity: Medium/High Likelihood: Infrequent
3.	Covid – Medical condition of a player	Any player having Covid symptoms prior to the event should not play. Any Covid requirements of the host club should be observed. Whilst all our Society days are off OU Campus, where there is a need to visit the OU Campus and OU Covid policies should be observed – including not attending OU facilities for 10 days should you present or have symptoms of Covid. Any current Government guidelines would need to be observed.
4.	Covid cleaning	Players to clean own hands using facilities at the host club as appropriate – following any host club Covid guidelines. Host club will provide cleaning of their premises and provide guidance on use of host club equipment on the course. Where buggies are provided these will be cleaned by the host club before/after each use.

5.	Covid on-course	Following any host club rules regarding touching golf course equipment, such as flag poles, ball cleaners, sand rakes, etc.
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Additional Control Measures: Give details of other actions that need to be in place to reduce the risk of harm:		Assigned to:	Due Date:
1.	Members to be advised of any host club COVID-19 requirements	Person organising event	Prior to each event
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Other Documents associated with this Risk Assessment:	Any documents provided by the host golf club. Any rules and guidance can be found at the R&A website (The R&A (randa.org))
How will this Risk Assessment be communicated?	Email to members as relevant government guidance changes regarding COVID-19 pandemic and also as part of the new member induction programme
Signed (Risk Assessor):	Tony Coyne
Date of Initial Completion:	04 September 2023 3 rd July 2025
Date of Review:	11 July 2024 1 st Jan 2026

Con formato: Superindice

Con formato: Superindice

Approval:					
Signed		Print name		Date	
Declaration by University Affiliated Club Committee Representative: I confirm that this is a suitable and sufficient risk assessment for the activities identified above and that all residual risks can be reduced to as low as is reasonably practicable (green).					
Signed		Print name		Date	
Declaration by OU Club Committee Executive: I approve this assessment, confirm it is included within University insurance and accept the risks identified.					
Signed		Print name		Date	
Declaration by Head of Unit: I confirm that I am satisfied that all reasonable steps have been taken to ensure the Health, Safety & Welfare of employees.					

Other Information

First Aid:

First Aid support as provided by the host club. Report to the host club pro shop. In case of an emergency dial 999 and advise the pro shop.

What to do if a Club member develop any COVID symptoms:

Whilst COVID restrictions have been relaxed should any member test positive for COVID it is recommended they do not attend the society day. Any local club COVID rules should be followed.

Where the event is on the OU Campus, OUGS members to flow current OU guidelines for attending campus.

Club Environment:

Parking facilities provided by the host club. Members are asked to be considerate of other site users. Remember to be courteous and be kind always.

Whilst visiting a host golf club please follow all guidance for that club, wearing a face mask as required on the premises as needed.

Personal Equipment:

Members are reminded that no sharing of equipment is permitted at any time.

Player Declaration:

I, (Name), acknowledge that I have read and understood the return to Golf Club terms and conditions associated with partaking in Club sessions at the Open University. I understand fully my responsibilities associated with social distancing, access control, session rules, sign-in procedures and statements, declaration of current state of health along with family history (related to COVID 19).

Signature: